

## Deferment, Suspension or Cancellation of Enrolment Form

PERS	SONAL INFORMATION	
1.	Given Name(s)	Family Name
	Preferred Name	
2.	Date of Birth/ /	Gender Male Female Indeterminate
	Day Month Year	
3.	Student ID	
4.	Student Email	_Student Mobile
5.	Course Code and Name	
DEOU		

## REQUEST DETAILS Please select ONE of the following options

TICK ONE OPTION BELOW		Date From (DD/MM/YYYY)	Date To (DD/MM/YYY)
	Deferral of Course (Prior to course commencement)	/*	/*
	Suspension of Course (During the current enrolment **)	/*	/*
	Cancellation of Course (Terminate enrolment permanently)	/*	N/A

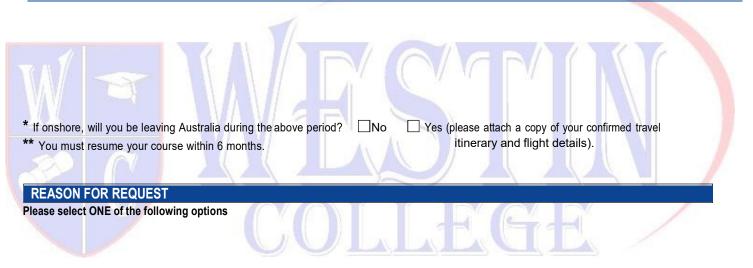
TICK ONE OPTION BELOW	REASON FOR REQUEST	EVIDENCE REQUIRED
	Delay in issue of student visa	Immi Account visa application-progress status update
	Compassionate or compelling reasons – Serious and/or chronic psychosomatic or terminal disease and life-threatening health condition or medical treatment.	Medical certificate / hospitalisation records stating inability to attend classes
	Compassionate or compelling reasons – Bereavement of close family members e.g. parents or grandparents	Death certificate, if possible or other evidence, such as hospitalisation records, police records
	Transferring to a course with another education provider **	Letter of Offer from proposed new provider
	Other reason/s. Please provide details below. (Evidence may be required in support of request)	

Document Name Enrolment Form	e: Deferment, Suspension or Cancellation of	RTO Code: 45821	CRICOS Code: 03997C
Version: 1.3	Approved: 15 June 2023	ABN : 44644500774	Page 1 of 3
Westin College	16-18 Aberdeen Street ,Perth WA 6000	info@westincollege.com.au	www.westincollege.com.au



\*\* Do you require a release letter 🖸 No

Yes (If yes, please submit a separate statement outlining your reasons for seeking to change providers together with any relevant supporting documentation)



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Enrolment Form			
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## **VISA INFORMATION**

Should you wish to defer or suspend your course due to compassionate or compelling circumstances, you must complete this Deferment, Suspension or Cancellation of Enrolment Application Form and submit the form to Westin College prior to the required date of deferment, suspension or cancellation.

This written application must be accompanied by sufficient documentary evidence in support of your request, to be assessed and approved by Westin College.

Please note that the process of deferring, suspending or cancelling your enrolment may affect your student visa. You are therefore advised to contact the Department of Home Affairs (DHA) should you have any enquiries. DHA contact information is available on the DHA website (www.border.gov.au).

Should you return prior to the expected end date of your deferment or suspension, you must notify Westin College as soon as possible.

## PLEASE READ AND SIGN BELOW

By signing below, I confirm that:

- 1. I have provided accurate and complete information.
- 2. I acknowledge and understand that the provision of incorrect information may lead to cancellation of my enrolment and student visa.
- **3.** I do not have any outstanding fees.

Signed Print Name Signed	Student	Date Date		
Print Name		nder 18.		
FOR OFFICE C Application Asso Application appro	essment	LLE	śE /	
Release approved	(if applicable) Yes, 🗌 No 🗌 give reason	S		
Signed	PEO / Authorised Officer	Date		
Print Name				
Administration	1			
		_		
Student notified	of application outcome (including Release,	if applicable <u>)</u> ¥es Date notifie	d	
Student notified PRISMS update			d	
		Yes Date upda		
PRISMS update	pd?	Yes Date upda	ted	
PRISMS update Signed Print Name	ed? Authorised Officer e: Deferment, Suspension or Cancellation of	Yes Date upda	ted	